

Please fill out this form completely and return to Site Director no later than Friday, September 11, 2009.

Student Name _____ Date of Birth _____ Grade Level _____ Homeroom # & Teacher _____
Gender (check one): M ___ F ___ Ethnicity _____ Free Lunch ___ Reduced Lunch ___
Home Phone _____ Street Address _____ City _____ Zip _____
Mother's Name _____ Day Phone _____ Cell # _____ Email _____
Father's Name _____ Day Phone _____ Cell # _____ Email _____
Provide two of the above phone numbers for the PENN alert system in case of early dismissal or other emergency. #1 _____ #2 _____
It is your responsibility to notify the Site Director if your contact information or schedule changes.

EMERGENCY CONTACTS (Other than parents)

Name: _____ Phone _____ Relationship _____
Name: _____ Phone _____ Relationship _____

My son/daughter has my permission to be dismissed from the afterschool program as follows:

- Will walk home. I am aware that there are no crossing guards at this time of day.
- Will be picked up and is only allowed to leave with _____

Project EXTRA! does not provide transportation.

RELEASE

I give permission for the Site Director to have access to my son/daughter's health and academic records. **Initials:** _____

My son/daughter's primary care physician: Name _____ Phone number: _____

Any chronic condition(s), allergies or medications that could be important in case of sudden illness or injury:

I hereby give permission for the staff of Project EXTRA! to provide simple first aid treatment to my child when necessary. In the event of a more serious illness or injury, I give permission for my child to be transported to a hospital to receive emergency medical treatment. I also authorize ambulance/rescue squad attendants to administer such treatment as is medically necessary, and I authorize licensed health practitioners working in the hospital or emergency medical facility to examine and provide emergency medical treatment to my child if warranted. I understand that I will be contacted by child care program personnel as soon as possible regarding any emergency involving my child. **Initials:** _____

I give permission to the afterschool program staff to photograph or video graph my son/daughter for use on the school website or in promotional material (or both) for the program. **Initials:** _____ **Yes** **No**

I agree to hold harmless and indemnify Laconia School District, Project EXTRA!, and its officers, agents, employees, volunteers and contractors from all claims, demands, causes of action that arise from any unintentional or claimed negligent act or omission resulting from any student's participation in the afterschool program. **Initials:** _____

Signature Parent/Guardian **Date**

| TIME | MONDAY - THURSDAY | FRIDAY |
|-----------|-------------------|----------|
| 3:00–3:40 | Recess & Snack | |
| 3:45–4:25 | Homework Clubs | Fun Day! |
| 4:30–5:15 | Enrichment | |
| 5:15-5:30 | Dismissal | |

Your child will attend Homework and Enrichment each day. Students will get opportunities to experience all classes over the course of the year.

Please indicate the days your child will attend program.

Monday Tuesday Wednesday Thursday Friday

Project EXTRA! staff wants your child's afterschool experience to be a positive one. We hope to provide a relaxed environment in which students can learn and have fun. Students are held to the Elm Street School's Student Behavior Standards. Repeated disruption either on the school grounds or on the bus may result in being dismissed from the program and a loss of fee.

Project EXTRA! does not operate on early release days. If school is cancelled due to inclement weather or due to some other unforeseen event, you will be notified by PENN alert. Program days will not be made up for these situations.

How to Register Your Child:

- Fill out the registration form. Incomplete forms will delay your child's registration.
- Childcare Scholarship Assistance is available through the Division of Health and Human Services (DHHS) for those who qualify. *Contact the Site Director for more information.*
- We do not contact parents to confirm enrollment. Assume your child is registered unless you are contacted.
- *Any parent who has an outstanding balance will be contacted prior to finalizing registration, in order to make payment arrangements.*
- **The weekly fee is \$35. The fee for the first week must be included with the registration.**

\$ _____ is enclosed.

For additional information regarding the Project EXTRA! program, contact Marge Furlong at 524-8733.



Woodland Heights School
2009/2010



Marge Furlong, Site Director
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524-8733